

HONYWOOD SCHOOL



Careers Education, Information, Advice & Guidance (CEIAG)

Programme

2021/22

Version	2
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Review date	Annually

The table below shows the set activities through the year for each cohort but is not an exhaustive list. Additional events such as visits and presentations from employers, colleges, external agencies and other careers-related activities will occur as and when the opportunity arises and the need dictates.

Due to Covid restrictions, many of the above activities are currently not taking place or are being arranged virtually.

CEIAG Outline (KS3)

C7	<ul style="list-style-type: none"> ● XELLO 'Career planning tool' ● LS5 Careers curriculum (e.g. Who am I?, LMI, Employability Skills, job exploration, challenging stereotypes) ● STEM Careers Day ● STEM - Cambridge University Forces Challenge/Mars Rover Mission/Physics Exhibition ● Employability and Skills Board opportunities ● The Brilliant Club (HE - University of Essex) ● Colchester Institute Digital media 'roadshow'.
C8	<ul style="list-style-type: none"> ● XELLO 'Career planning tool' ● STEM Careers Day ● Mock Magistrates ● STEM - Cambridge University Forces Challenge/Mars Rover Mission/Physics Exhibition ● Employability and Skills Board opportunities ● LS5 Careers curriculum (e.g. who am I?, LMI, Employability Skills, job exploration, challenging stereotypes) ● Guided choices (options) assembly & Parents information evening ● The Brilliant Club (HE - University of Essex) ● Colchester Institute Engineering 'roadshow'. ● Creative careers workshop (Mercury Theatre & Royal Opera House Bridge)

CEIAG Outline

(KS4)

C9	<ul style="list-style-type: none"> ● XELLO 'Career planning tool' ● LS5 Careers curriculum (e.g. who am I?, LMI, Employability Skills, job exploration, challenging stereotypes) ● Careers information embedded within the wider curriculum, for example 'Step into the NHS' incorporated within Health & Social Care ● Access for learners to the 'Future Frontliners' organisation ● STEM Careers Day ● STEM - Cambridge University Forces Challenge/Mars Rover Mission/Physics Exhibition ● Employability and Skills Board opportunities ● The Brilliant Club (HE - University of Essex) ● Duke of Edinburgh award Scheme ● Mock Magistrates ● Medical Mavericks (STEM) ● Big Bang Science fair ● Financial Education from Barclays, Lloyds ● Shadow work experience day ● Enrichment Activities e.g. Aspirations Week ● H.E. talk from University of Cambridge ● Pathways assembly with alumni and students from Colchester Sixth Form ● Enterprise Education - St Helena Hospice £20 challenge, Los Santos Business Venture, The Castle Estate Challenge, Cereal Design Challenge ● Post-16 & Pathways assemblies ● Outreach Programme (university Of Essex) ● Colchester Institute 'roadshow'.
C10	<ul style="list-style-type: none"> ● XELLO 'Career planning tool' ● LS5 Careers curriculum (e.g. CV writing, LMI, Employability Skills, job exploration, challenging stereotypes) ● Duke of Edinburgh award Scheme ● Mock Magistrates ● Cambridge University Forces Challenge/Mars Rover Mission/Physics Exhibition ● AIM Apprenticeships Assemblies/Workshop ● QA Apprenticeships Assemblies (Digital/Tech/IT) ● Essex Apprenticeship Hub/Workshop ● Enterprise Education - St Helena Hospice £20 challenge, Los Santos Business Business Venture, The Castle Estate Challenge, Cereal Design Challenge ● Finance Sector Taster Day

	<ul style="list-style-type: none"> ● NHS Careers Day ● Digital Media Day ● Financial Education from Barclays, Lloyds ● 1-2 weeks work experience ● University Visits (University of Essex & University of East Anglia) ● H.E. talk from University of Cambridge ● Ambassador training: applications/interviews/presentations ● Futures Evening for parents with Col Sixth Form, Colchester Institute, AIM Apprenticeships ● The Sixth Form Colchester/Colchester Institute Assemblies ● Pathways afternoon with alumni and students from The sixth form, Colchester. ● Apprenticeship fair at Colchester Institute (Braintree Campus) ● Outreach Programme (university Of Essex) ● Creative Careers workshop (Mercury Theatre) ● Colchester Institute Digital media 'roadshow'.
C11	<ul style="list-style-type: none"> ● XELLO 'Career planning tool' ● LS5 Careers curriculum (e.g. who am I?, LMI, Employability Skills, job exploration, challenging stereotypes) ● Post 16 Evenings with The Sixth Form College Colchester and Colchester Institute ● Colchester Careers Fair ● Outreach Programme (University Of Essex) ● H.E. talk from Cambridge ● Essex University Arts Support ● Essex Apprenticeship Hub/Workshop ● QA Apprenticeships Assemblies ● AIM Apprenticeships Assemblies/Workshop ● Theatre company performance & employability workshop (on-site) ● Essex University Digital makers Day (STEM) ● Duke of Edinburgh award Scheme ● Creative Careers workshop (Mercury Theatre) ● Colchester Institute 'roadshow'.

Support for Vulnerable Groups: Targeted Interventions

- A SEND/FLT/CEIAG planning and communication process guide is in place to ensure support is in place for all students, and that all appropriate staff and external parties are involved in this support.
- MLH (My Learning HUB) Autism Specialist unit. Those identified as being at risk of not engaging with education or employment with training post 16.
- Support staff work with EAL students and their families to access careers resources
- Support staff work with all learners who require extra assistance to access careers resources in LS5 (form time)
- Pupil Premium - Post 16 transition assistance
- SEN Transition - SEN department when creating the risk of NEET list to help support SEN students.

Targeted Intervention and Support

Lee Smith works with learners who require additional targeted support in conjunction with our SENCOs & CEIAG OFFICER.

Lee Smith
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Measuring Impact

Regular assessment using the **COMPASS+** tools, allows us to evaluate the impact of our CEIAG provision on a whole school and individual level.

In addition, surveys are completed by learners on an annual basis and following major events (C11 careers fair etc).

From Sept 2021, parents/carers will be asked to complete an annual survey with regards to the CEIAG programme.