



July 2025

Dear Parent/Carer

I am looking forward to welcoming your child to Honywood as a member of Cohort 7 in September. I have had the privilege of leading several cohorts of youngsters during my 22 years at Honywood, and I hope that the passion I have for my job will equip me to facilitate a successful and positive experience for them all.

I am responsible for leading the cohort, and together with the team of Learning Group Leaders, will provide the framework within which your child will be able to flourish. We have high expectations and we will encourage and support them to see the value in striving for excellence in everything they undertake. Alongside this, I have strong belief in the value of well-being and looking after one's mental health. I will be ensuring that this, alongside the ability to develop resilience, is weaved into our PSHE programme.

Tuesday 2nd September is the first full day for Cohort 7 and will start at **8.45am**. You will need to arrange transport for your child to come into school. Our school transport providers have been asked to run a service for the journey home on Tuesday and for both journeys on Wednesday 3rd September. When your child arrives, they will firstly meet in the Main Hall. Our Lead Learners and Deputy Leader Learners will then take them to their Learning Group room and will be with them to support them throughout the day. Cohort 7 will be the only cohort in school on **Tuesday 2nd and Wednesday 3rd**, giving them a chance to familiarise themselves with the school, without the usual hustle and bustle that four other year groups naturally bring.

On the first day, we ask that you provide your child with a packed lunch. Learners will receive their cashless catering card on Tuesday 2nd September and will then be able to access the canteen for food on Wednesday 3rd September (once funds have been added via ParentPay). If your child qualifies for Free School Meals, lunch will be provided for them on 2nd September, alternatively you are welcome to send them with a packed lunch on this day if you prefer. To request a school lunch for your child on 2nd September (if they qualify for Free School Meals), please email admissions@honywoodschool.com. If they are in doubt about where to go, please encourage them to speak to their Learning Group Leader, the Lead Learners, Prefects, or any member of staff.

Communication between yourself and the school will be at the core of the relationship that we build. In the first instance many enquiries about your child can most appropriately and efficiently be answered by their Learning Group Leader. You can, of course, always contact me either by phone on 01376 561231 or email. My email address is tward@honywoodschool.com

Good attendance is essential to effective learning and as such, our expectation is that all learners should aim for 100% attendance. An outline of the policy was included in the Information Requiring Consent booklet, which you will have already received and also in the Parent/Carer handbook attached. The full policy is available on the school website.

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On **Friday 12th September** the school photographer will be in school to take individual photographs unless you have expressed a wish for your child not to have their photo taken. These will be available for families to purchase online via Van Col Studios.

As mentioned at Intake Evening, we have exciting Enrichment opportunities planned for the cohort next year. The first of these is a day at Danbury Outdoors Centre on **Tuesday 30th September**. They will experience opportunities and challenges which we hope will support them in building relationships with the other learners in their learning group and the wider cohort. You will receive a letter giving more information about this trip in September. Looking further ahead, please note that during our Summer Enrichment week Cohort 7 will also have a residential trip to Caythorpe Court in Lincolnshire from 6th – 10th July. More information about this will sent out closer to the time.

We are looking forward to seeing all the children's TREE booklets on the first day back, a task that was set on the intake days. A copy of the booklet is attached to the email.

Finally, we will be holding a 'Meet the Learning Group Leader' evening on **Tuesday 23rd September**. You will receive further information regarding this at the beginning of term.

I hope that you have a restful summer and I look forward to working with your child in September.

Yours sincerely

A handwritten signature in black ink, appearing to read 'T. Ward', written in a cursive style.

Ms T Ward
Cohort Leader, C7