

SEND Report 2025-26

Introduction

This is the SEND Information Report which is part of the Local Offer for learners with Special Educational Needs and Disabilities (SEND). All Governing Bodies have a legal responsibility to publish the SEND report on their website and update it when required, at least annually.

The report must contain:

- (a) such information as may be prescribed about the implementation of the governing body's or proprietor's policy for learners at the school with special educational needs;
- (b) information as to:
 - (i) the arrangements for the admission of disabled persons as learners at the school;
 - (ii) the steps taken to prevent disabled learners from being treated less favourably than other learners;
 - (iii) the facilities provided to assist access to the school by disabled learners;
 - (iv) the plan prepared by the governing body or proprietor under paragraph 3 of Schedule 10 to the Equality Act 2010 (amendments 2023) (accessibility plan located separately on website).

Contact details:

SENCo

Miss C Vaughan

cvaughan@honywoodschool.com

AEP Lead/Deputy SENCo

Mr M Wood

mwood@honywoodschool.com

SEND Administrator:

Mrs J Campbell

jcampbell@honywoodschool.com

Identification of SEND

At Honeywood, we support and value the abilities of all our learners. We are committed to inclusion within the school curriculum and participation in all aspects of school life. Honeywood adopts a 'whole school approach' to special educational needs where all staff work to ensure the inclusion of all learners through our Capital Enhancing Curriculum. The SEND Code of Practice 0-25 (updated May 2015) identifies 4 broad categories of need. The identification of Special Educational Need may arise through a range of processes and tools such as one planning, formative and summative school assessments, psychometric assessments and on-going feedback and information sharing between

staff, parents and external professionals. Tests available at the school include: Lucid Exact, YARC, TOMAL-2, British Picture Vocabulary Scale, Sandwell Assessment, DASH, CTOPP 2.

Admission for learners with SEND

Our Admission Policy is based on the principle that parents/carers may apply from outside the catchment area whether their child has learning difficulties or not. A place will depend on the number of places available in a particular cohort and according to the stated Admissions Policy of the Local Authority. When a learner with learning difficulties is admitted in this way, it is expected that a parent/carer will show fundamental agreement with the SEND Policy of the school and be prepared to work in partnership with the school since it will not alter its policy for individual learners. The SEND policy will be explained carefully and discussed with the parents/carers as a first step in establishing a working partnership. For learners with an EHC plan, the local authority will formally consult with the school prior to admission. Where a learner has an EHC plan or high-level SEN support or disability the SENCO and/or Senior Leader responsible for SEND will meet with the family and learner to discuss their needs and how these can be met at the school as part of the admission process.

Staff who support learners with SEND

Effective support of learners with Special Educational Needs requires an extensive and effective partnership between all colleagues and support staff at the school. Support staff work collaboratively to support the needs of learners with SEND; the team consists of: currently 16 LSAs in total, some of whom are part-time; 3 of these LSAs have AEP contracts. There is a variety of expertise and experience amongst colleagues in these teams. The SENCo works alongside the AEP lead/Deputy SENCo, Cohorts Leaders and Designated Teacher for Looked After Children (LAC) so that effective support is in place to meet the needs of learners with Special Educational Needs through the use of one planning and provision mapping across all teams.

Learners with SEND at Honywood School

We currently have learners with a range of SEND needs including: autism, physical and neurological impairments, specific learning difficulties (including dyslexia), SEMH, SLCN, visual impairment, hearing impairment and learning delay. We also support students with Ehlers Danlos Syndrome, Meres Irlen, epilepsy, Cystic Fibrosis, diabetes and mobility difficulties. We have learners with additional needs in all four of the SEND outlined categories; Cognition and Learning, Communication and Interaction, Social, Emotional, Mental Health difficulties and Physical and Sensory.

The numbers of learners we currently support are: (correct as of July 2025)

Level of need	Cohort 7	Cohort 8	Cohort 9	Cohort 10	Cohort 11
SEN support - No EHCP	38	33	34	35	29
SEN support - EHCP	18	9	3	4	4
AEP EHCP learners	5	5	3	6	3
Total EHCP learners	23	14	6	10	7

Reviewing

For learners with EHC plans, three termly reviews (including an annual review) and the use of action plans will be used to monitor progress towards the outcomes of the EHC plan. Outcomes for SEND support learners are monitored through cycles of assess, plan, do, review and documented in a One plan. The SEND register is reviewed termly and all learners on the SEND register are placed on the school's SEND provision map which is used as a tool to share and update information, monitor and review support plans. One Page Profiles are in place for all learners on the SEND register and these are reviewed annually. The views and wishes of the learner are at the center of everything we do to support them and as such they are encouraged to be involved in all review processes. For learners with an EHC plan where an IHC plan is in place, the IHC plan will be reviewed as part of the annual review process.

Early intervention

If evidence collected through the usual assessment and monitoring arrangements suggests that a learner is not making the expected progress in academic, social or other areas, then timely interventions may take place through the subject teacher, Learning Group Leaders or Cohort Leaders. Where a concern persists, these are reported to the SENCo, AEP Lead/ Deputy SENCo or relevant LSA/support staff for further assessment or investigation. Staff can raise concerns directly with the SENCO or AEP Lead/Deputy SENCo at any time. Parents/carers can also raise any concerns they have with the school at any time through the pastoral systems, teaching staff or directly with the SENCO or AEP Lead/Deputy SENCo.

How we support Learners with SEND

All learners have access to a broad and balanced curriculum which is delivered through Quality First Teaching (QFT). Through additional scaffolding, reasonable adjustments

and adaptive teaching we aim to increase inclusion and create a greater level of independence and resilience in learning and participation in learning activities. iPads play a pivotal role in learning. Learners with SEND are supported with and guided in the specific use of the iPad to help meet their needs. All learners on the school's SEND register have a One Page Profile in place which contains information on the learners difficulties and needs, guidance in appropriate differentiation and strategies to support learning in class. Information is accessible by all members of staff via the SEND icon on the staff dashboard and iPad. In addition, weekly bulletin entries and briefings inform the staff of issues and strategies for individuals and for groups of learners with specific needs. For learners with EHC plan or SEND support, they may be offered support that is additional to and different from the above, this may be appropriate intervention or for learners with EHC plans in-class support. Where it is identified that a learner may be at a disadvantage in examinations we endeavour to assess for and implement appropriate access arrangements in accordance with the JCQ regulations.

Honywood School also has an Autism Enhanced Provision. The Autism Enhanced Provision (AEP) was set up because there was an increasing number of children and young people who had been given a diagnosis of autism both nationally and across Essex. The Local Authority identified a gap in the educational provision for CYP on the autism spectrum who required a mainstream curriculum but would also benefit from more specialised support. The hypothesis was that there was a lack of parental confidence that mainstream schools would be able to meet the needs of autistic learners and that there was a need for the creation of a series of enhanced provisions to help bridge this gap. The AEP at Honnywood was set up in 2017 along with three other secondary schools and four primary school support centres. They are funded separately to the main school and have separate admissions criteria. Each secondary provision is supposed to have 15 places spread across five-year groups. The AEP at Honnywood currently has 24 learners on roll. Learners who have access to the hub are encouraged to attend as many mainstream lessons as they are able to, working towards a higher percentage of time in mainstream lessons than in the hub. This is dependent on the individual learner. All learners in the AEP also have a One-Page Profile and are supported by both LSAs in the Hub and mainstream SEND. We will also look at learners' timetables and where there are additional sessions that they require for sensory time or other interventions we will look to put these in place throughout the academic year. Learners will also use the AEP throughout the day if they are finding the day difficult or need a sensory break from the classroom.

Accessibility of school environment

The majority of the Honnywood School site is wheelchair accessible, in line with the Equalities Act 2010. However, the school site contains a mixture of both modern and older buildings and the following area can be difficult to access in a wheelchair: pastoral support area, 2nd floor art classrooms and art space. Access to the main building is available at 7 entry points, 2 of which are elevated and have a ramp available. The Learner entrance has automatic doors for wheelchair accessibility. We have 3 disabled toilets on the school site, one in the main building, one in the community building and one in the AEP. The outside school site can be uneven in places, our Accessibility Plan is available on the school website and is anticipatory; thought is given in advance to what

disabled children, young people, parents/carers and staff might require and what adjustments might need to be made to prevent any disadvantage, with regards to financial, design and practical constraints. We ensure reasonable adjustments are made for the needs of our learners, which may include the use of specialist equipment on the guidance of professionals such as specialist teachers and other healthcare professionals.

Opportunities

We value all our learners equally, irrespective of race, social class or disability and treat them all equally. All learners are given the opportunity to attend after school clubs, Enrichment opportunities such as trips (including residential trips), visiting productions and to take on roles and responsibilities throughout the school, such as the Lead Learners or prefects, tour guides and peer mentors. There are also opportunities to engage in extracurricular activities.

The school runs a house system which provides opportunities for engagement in competition across a varied platform including the TREE awards. In addition, the system provides the opportunity for an understanding of others outside of our community through fundraising initiatives such as collections for the food bank each Christmas. Each Learning Group has a Learning Group Captain, giving learners an opportunity to take on leadership from Cohort 7.

Governing Body

The Governing Body receive frequent updates on the SEND provision offered at Honeywood through termly governors curriculum committee meetings which are attended by the SENCo and/or AEP Lead/Deputy SENCo. Matters discussed include updates on current developments, practices and matters in hand relating to SEND within the school. Updates and developments of national and local authority initiatives, policies and agendas are also discussed.

Parents/Carers

There is an open policy for contact with parents/carers. Whenever a parent/carer is concerned about a learner's progress they are encouraged to contact the relevant teacher or Learning Group Leader in the first instance. Parents/Carers are invited to take part in all meetings relevant to the needs of their child. We welcome these contributions to assist the reviewing of the targets and outcomes for their child as part of the annual review and one planning process.

Transition

Transition arrangements are very important, the SENCo and Cohort Leader will attend meetings with Headteacher/teachers of primary feeders. For children with an EHC plan the SENCO or AEP Lead/Deputy SENCO will visit primary schools when appropriate and liaise with the Cohort Leader and Designated Teacher for LAC to share information.

Learners with an Education, Health and Care Plan will also receive careers support (CEIAG) as part of their Annual Review in Cohort 10 and again in Cohort 11 to ensure

that they are fully prepared for the transition to adulthood.

Staffing and relevant qualifications

In order to maintain and develop the quality of teaching and provision to respond to the strengths and needs of all learners, training for staff is identified and planned through the school's Continuous Professional Development Program and through the school's self- evaluation and appraisal process. Staff development and training may arise through both formal qualifications and INSET with the SENCo and AEP Lead facilitating appropriate training for the members of staff in their teams.

Staff	Training
Miss Vaughan	SENCo MEd, (2017). CPT3A- Certified Assessor for Access Arrangements, (2017). British Psychology Society Reg No 424004, National Award for SEN Coordination, (2014). QTS (2006), BSc In Natural Science with hons in Biology 1st (2002)
Mr Wood	Deputy SENCo/AEP Lead National Award for SEN Coordination, (2021) BA Hons History 2:1 (2010), QTS 2012, Nominated for the National Teachers Award 2020, National Award for Special Educational Needs (2021)
Mrs Dickson	AEP Coordinator
Mrs Cavill	AEP Support Worker
Ms Cody	AEP Support Worker
Mrs Awad	Learning Support Assistant: mainstream/AEP
Mr. Catantan	Learning Support Assistant: mainstream/AEP
Mrs Taylor	Learning Support Assistant: mainstream/AEP

Mrs Haggerty	Learning Support Assistant mainstream/AEP
Mrs Marcus	Learning Support Assistant: mainstream/AEP
Mrs Hill	Learning Support Assistant: mainstream/AEP
Mrs Handley	Learning Support Assistant: mainstream/AEP
Mrs Hinchliffe	Learning Support Assistant: mainstream/AEP
Mrs Patel	Learning Support Assistant: mainstream/AEP
Mrs Phoenix	Learning Support Assistant: mainstream/AEP
Mrs Snowling	Learning Support Assistant: mainstream/AEP
Miss Sparrow	Learning Support Assistant: mainstream/AEP
Mrs Trevors	Learning Support Assistant: mainstream/AEP

Global training for LSA/AEP staff	Precision Teaching (2020), Zones of Regulation Training (2020), Social Stories Training (2020). In addition a variety of online training has been completed on an individual basis by each member: How to Support Anxious Online Learners (2021), Early Trauma Online Training (2020), Support Young People to Break the cycle of self harm (2020), Introduction to Adverse Childhood Experiences (ACE)-Safeguarding, You Can: Promote Emotional Regulation in Autistic Children (2020), Engaging PMLD Learners Remotely (2020), De-escalation: What is it and how to do it?(2020), Support Mental Health Champions Foundation (2020), National Autism Society webinars (2021), Good Autism Practice (2023), TPP training (2024),
-----------------------------------	---

Communication

At Honywood School, we encourage open communication at all times. Where an issue arises, we encourage parents to contact relevant staff members immediately so that this can be discussed openly.. If you are not satisfied with any aspect of the SEND provision provided at Honywood School please follow the complaints procedure.

Local Offer

Essex County Council have published their Local Offer: www.essexlocaloffer.org.uk
This outlines all support services in the area and has information regarding SEND, assessment, complaints, services, schools and support that can be accessed.